PROJECT MANAGER GUIDELINES & FAQ



WORLD MEMORIAL

9/11 Salute to Uniformed Public Service

The mission of the WORLD MEMORIAL is to honor those killed from all corners of the globe September Eleven, by touring the RELEASE OF SOULS Memorial in concert with the dedication of GEAR-UP to continue saving lives in remembrance of our fallen heroes, and establishing the "Wings of Peace" educational program promoting tolerance and truth among all nations and peoples.

Federal 501c3 Charity Foundation, All donations are tax-deductible, EIN #48-1292008 Kathleen Tonnesen c) 214-850-3377, Mitch Mendler c) 619-944-7011 WorldMemorial@aol.com



WORLD MEMORIAL TEAM

Dear Prospective Project Manager,

Thank you for your interest in WORLD MEMORIAL and the National 9/11 Memorial Tour. This 32 page package will provide you with budget examples, endorsement letters and answer most of your questions on how to host the Release of Souls Experience for your community and create a TEAM UP program.

The WORLD MEMORIAL, Release of Souls Concert, and "Wings of Peace" children's program allows your community to thank the brave men and women of uniformed public service. We offer three programs:

- Release of Souls Memorial exhibit and 9/11 artifacts
- Release of Souls Memorial exhibit PLUS 2-hour Concert, North America Tour, 2004-2006
- ∠∠ "Wings Of Peace" Educational Program (in development)

We invite you to be part of the entire 2004-2006 tour and include an opportunity for your local corporate sponsors. With your help, together we can advance the passion of your department with this rewarding cause.

On behalf of the entire WORLD MEMORIAL team, we welcome you aboard the tour. Thank you for honoring the 9/11 families and passing on lessons of brotherhood for our future generations.

Brus D. Messinger, Founder, worldmemorial@aol.com

1.0 Immediate WM Contacts:

Mitch Mendler, Vice President 866-286-1312 cell: 619-944-7011email: ros@publicsafety.net Kathleen Tonnesen, ROS Producer cell: 214-850-3377 email: katon@shaw.ca

- 1.1 To aid your research, please download materials from specific WORLD MEMORIAL pages (use CTRL and right mouse click)
- 1.2 WORLD MEMORIAL site http://www.world-memorial.org/
- 1.3 Release of Souls pages http://www.world-memorial.org/ROS/ros.html
- **1.4** WM Brochure/flyer
- 1.5 Corporate Sponsorship http://www.world-memorial.org/WM-ROS-Sponsorship-Proposal.pdf
- **1.6** List of Sponsors http://www.world-memorial.org/Support/support.html
- 1.7 Budget 2004 http://www.world-memorial.org/WM-Budget2004.xls
- 1.8 Concert Program http://www.world-memorial.org/Support/support.html
- 1.9 MEDIA page http://www.world-memorial.org/Press/room.html
- 1.10 ROS Documentary (8 minutes) and ROS Time-lapse Assembly video MEDIA page
- 1.11 Request a complementary WORLD MEMORIAL CD-ROM



2.0 WHY should I invite the Release of Souls Memorial to my Community?

A: WORLD MEMORIAL focus is on educating and bringing Communities and families together, increasing understanding of the humanitarian aspect of the 9/11 tragedy. Through the exhibit series we have discovered that many people across the Nation and the World did not know exactly how many Uniformed Personnel were lost; including Flight Crews, Pentagon Navy personnel, Port Authority, NYPD, Paramedics and particularly the greatest loss suffered by the FDNY. Accompanied by symbolic Fire Fighter boots, once people actually see the Fire Fighter names engraved grouped in their Ladder and Battalion families, the response from individuals is always one of thanks for making them aware of this fact and that to this day, there are still communities, particularly children who lost a parent, dealing with grief across our Nation. Therefore by touring the ROS sculpture we are able to reach out and help families heal by producing a professional, honorable, beautiful and moving event involving your Community; thanking those who daily perform these duties in your Community and letting families know that they and their lost ones "Will Never be forgotten". Human life is precious only if we treat it and honor it as such through remembrance.

2.1 Describe why the sculpture is unique?

A: The ROS sculpture is architecturally designed large enough for visual impact, yet small enough to walk a child through; encouraging children, Moms and Dads to speak about the event perhaps for the first time.





A Healing Gift

Release of Souls, an interac tive tribute to those who lost their lives Sept. 11, 2001, is touring the country, and if

you have the opportunity to see it-run, don't walk. Even better, if you can arrange a visit to your community, good for you.

What started out as two paintings by artist Kathleen Tonnesen has grown into an event that includes an 18-foot sculpture, speakers and a concert. The sculpture is inscribed with the names of the EMS providers, firefighters, police officers, airline flight crews, Pentagon military personnel and K-9 animals who died during the terrorist attacks.

Canadian artist Tonnesen was profoundly affected by the events of Sept. 11. Still struggling with her sister's death a year earlier, she was struck by the grieving of the families and friends of the victims. "I understood how people could die from grief," she says. "I wanted to create something that would be useful." She needed to create something to help herself, too.

Tonnesen painted two murals depicting the release of 3,000 souls after airplanes crashed into the World Trade Center. With the help of volunteer metal fabricators, she then recreated the beams and structures that remained after the collapse of the towers. The five-sided base symbolizes the lives lost at the Pentagon. Metal plates on the backs of the murals list the names of emergency response personnel who died on Sept. 11.

Initially left off the memorial, the EMS provider names were added when the mobile tribute visited San Diego on Sept. 11, 2004. San Diego firefighter and paramedic Mitch Mendler was the point man for the Release of Souls event held in San Diego. While working with the team arranging the Southern California visit, Mendler pointed out to Tonnesen that the EMS providers weren't included. "I felt it was my responsibility to see EMS [provider names] added to the memorial." From the very beginning of media coverage, EMS hasn't often been mentioned. Mendler found that released. A color guard carried 82 world



Designed as part of an interactive tribute, the centerpiece of the Release of Souls event is this inspirational sculpture surrounding Tonnesen's original murals. The names of EMS providers who perished at the WTC were added to the sculpture by San Diego Fire-Rescue.



omission "disrespectful of the dead, their families and those still doing the job."

Tonnesen quickly agreed to add the names of the paramedics and EMTs who gave their lives in the rescue efforts. The Release of Souls event in San Diego began with a reading of the names of uniformed victims of Sept. 11. San Diego County EMS Medical Director Gary Vilke, MD, attached the engraved metal plate with the EMS names to the sculpture in a ceremony during the tribute held at the Organ Pavilion in San Diego's Balboa Park.

A release of doves symbolized the souls



flags, representing the countries that lost citizens in the attack. Hundreds of boots lining the venue and surrounding the sculpture served as a physical reminder of the numbers of emergency personnel who died that day.

JEMS editor A.J. Heightman, who spoke at the San Diego event, sat next to a woman who openly wept during the concert. "It allowed people a kind of closure," he says. "People could feel like they were part of what happened in New York."

As the sculpture makes a two-year tour of the United States, volunteers help assemble it at each sponsoring location. By the time the sculpture makes its projected final journey to New York in 2006, it will have been touched by thousands of hands, including many firefighters and EMS personnel.

More information about Release of Souls, including its tour schedule and how to get your area involved as a sponsor, is available at www.releaseofsouls.com. The final U.S. event, in New York City, is planned for Sept. 11, 2006-the fifth anniversary of the terrorist attacks. ...

-Ann-Marie Lindstrom

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WORLD MEMORIAL

New York - Dallas - Los Angeles - San Diego - Durban - London- Prague - Vancouver

3. How do Public Safety Officials benefit from the sculpture?

A: The ROS sculpture promotes Public Safety officials and is therapeutically created to be of practical use, the sculpture encourages Uniformed Public Safety Officials, Military, Fire Fighters, EMT's, Paramedic's and Police Officer 's to come together and build the 18ft high by 23ft wide metal structure, benefiting by discussion, camaraderie and allowing individuals to make it personal by adding their fingerprints to the metal beams, this ensures that it will have been touched by 1000's of Brothers hands and have become a very meaningful gift from "Brother to Brother" for formal hand over to FDNY, New York 11 Sept. 2006.



Vancouver Fire Fighters, B.C. Canada, assemble ROS Seaforth Highlanders Armory, 07 November, 2003



South Pasadena Fire Fighters and Pasadena Fire Fighters assemble ROS, Pasadena Civic Auditorium, 03 Sept. 2004



ROAD ONE Fred Griffith helps FDNY Ret. J. Toale, SD FF C. Basham and Canadian MR FF P. Cadieux Assemble ROS SDCC Cygnus FireHouse World Expo, Feb. 2005

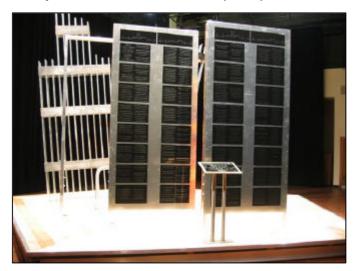




USA CA. Dept. of Forestry FF and San Diego FF assemble ROS Balboa Park, 11 September 2004



4. Why did Canadian Artist Kathleen (Katon) Tonnesen dedicate the ROS sculpture to the Fire Fighters?



A: Due to viewing the New York public forum video where Chris Ganci, son of lost Fire Chief P. Ganci and Lt.Tom McGoff 217 Engine, bravely spoke about the Fire Fighter Communities, wives and kids, she knew it had to be dedicated and donated to the Fire Fighters and Public Safety personnel. Lt Tom McGoff sadly recounted how he had taken 6 Brothers in and was only able to bring 4 Brothers out, he passionately asked why his Brothers names could not be engraved beside each other grouped as the family that they are on the NYC memorial, hence the name engraving layout on the ROS. Permission was given to engrave the Chris Ganci quote and FDNY, NYPA and NYPD names. Chris Ganci's quote is now the world famous "Never Forget" Anthem of Brotherhood, performed live at the ROS concerts by Mississippi State Fire Academy Senior Instructor Shannon Sandridge Chris Ganci quote

5. What is the "Baton of Brotherhood-Maltese Cross?"

A: A piece of WTC South Tower One steel crafted into a Maltese Cross and engraved with the numbers 5-5-5-5 which is passed from Brother to Brother on the ROS journey, returning to FDNY 11 September, 2006

6. What is the Historic Documented Department Badge Attaching to the engraved ROS journey timeline?

A: Department Recognition for the financial support of a departmental unit, the WORLD MEMORIAL will proudly mount a badge (or equivalent military insignia), from a uniform, public service Department, to the Release of Souls memorial base timeline. In press releases and media coverage, this unique exhibit will highlight the thousands of men, women and units that daily provide,

These men willingly earn their lives to hele other people 18000 people were sweet because of the offices of men like this They don't do it for fame,
I hey do it for each other.
They do it for strangers.
In the hope that if their family was in trouble.
Somebody would come to their rescue.
In dedication to my Father, Fire Chief P. Ganet.
And to all the men and women who share his contage.
Today and exermore.
Love Chris Ganet

Public Service across the nation, Dedication and Life-saving Assistance – anytime and anywhere. The level of financial contribution for this honorary inclusion is \$500 plus a Department's Badge that gets protected and <u>permanently</u> affixed to the touring memorial. A visual and lasting legacy for FDNY 11 Sept. 2006.



FDNY Retirees CA, President, J. Toale, unites USA and Mexico Fire Fighters by attaching the Tijuana Fire Dept. Badge Cygnus- FireHouse WORLD Expo. San Diego, February 2005



Ret. FDNY FF J. Bonano and FF Paramedic M. Mendler San Diego, assist Vista Deputy Fire Chief Tom Day as he "Makes it Personal" and attaches Vista Fire Dept. Badge to the ROS Historic journey timeline, Feb. 2005

- 7.0 Which additional Uniformed Personnel Names are engraved on the Sculpture?
- FDNY, NYPA and NYPD Honor Roll set a precedent for paying tribute to and including on the sculpture: 125 Pentagon Navy personnel Names, USS Midway Aircraft Carrier, San Diego. 7.1 Attached by CEO, Retired Rear Admiral Mac McLaughlin



Court Officers Names, Balboa Park, San Diego Attached by Honorary Deputy Sheriffs Board member Mr Charles B. Kopp, assisted by Dave Rouleau



E.M.S. Paramedics and E.M.T's Names Balboa Park, San Diego. Attached by Dr Gary Vilke



Search and Rescue **Dogs Bear and** Sirius, Balboa Park San Diego Attached by Captain Mike Merriken and Search and Rescue Dog Kona



Flight Crews, Pasadena, California Attached by International Pilot EX DESERT STORM Veteran, B. Messinger and Mr B. Burlingame – Brother of Captain Charles Burlingame

8. Who has endorsed this project? See the Corporate Package and website for complete list and actual letters.



Mr Erroll G. Southers, 11 Sept. 2004

Endorsement letter - Deputy Director, Governors Office of Homeland Security, CA, Mr Erroll G. Southers **USA Resolution** – Congresswoman Susan A. Davis

Endorsement letter – Vancouver Port Authority, Canada, Captain Chris Badger

Endorsement letter–San Diego County EMS,

Dr. Gary Vilke, MD., FACEP, FAAEM

Endorsement letter - FDNY Retirees of California,

President Jack Toale

Endorsement letter - USS Midway, San Diego Aircraft Carrier Museum,

President, Ret. Rear Admiral Mac McLaughlin

Endorsement letter NYPD Retirees of California,

President Dan Linder

Letter of Support - San Diego Fire Chief Jeff Bowman

Letter of Support - San Diego Chief of Police William M. Lansdowne

Letter of Support - DMAT San Diego CA-4, Commander, MD., Irving "Jake" Jacoby Grant Award – The San Diego Foundation

9. What is a Project Manager?

A: Project Managers (PM) are "charged" enthusiastic individuals, preferably a Uniformed Public Safety Official, Military, Fire Fighter, EMT, Paramedic or Police Officer, that wants to take a leadership roll in getting and presenting the ROS to his/her Community and thereby paying tribute to those lost and "Thanks" to the Uniformed Personnel of his/her Community who daily go about making their Community a safer place. This is a lot of work, but with the dedication of PM and WORLD MEMORIAL Team members, together we can make this a most spectacular and moving tribute for your own Community and include your Communities name forever on the historic timeline engraved on the ROS memorial before the final installation in New York 11 September 2006. Fire and Police departments are primed for this event due to the numerous ceremonies, PM officer experience, and 9/11 brotherhood. The event could be held in a small town or big metropolis such as LA; wherever wanted, but most important, where it will be honored for the tribute and thanks that it represents.



PM Mitch Mendler with San Diego Fire Chief Jeff Bowman and Police Chief William Lansdowne, photo Ryche Guerrero



PM Brett Hill with USA Congressman Adam B. Schiff Resulting in a USA Flag flown over the U.S. Capitol in recognition of PM efforts for his Country and presented to South Pasadena, FF. Paramedic, B. Hill - 03 Sept. 2004

10. Will the Project Manager be interviewed?

A: Yes. A well-motivated & qualified Project Manager (PM) is essential for a successful event.

WORLD MEMORIAL is looking for a TEAM leader who will proudly see the project to completion for his/her Community; is not afraid of demanding tasks, initiative, creative and of course committed to the charity work. This assignment will get a lot of face time with FD leadership, Police leadership, union and contracting, fundraising and politics. It is a 6 month plus duty, and following the event, entry into a lifetime, select, "club". A good sense of humor is a definite prerequisite.

11.0 What is the Project Managers first order of business, to get things rolling?

82 Flag Bearers

11.1 Decide and invite, Art Exhibit ONLY or FULL WORLD MEMORIAL Musical Production to his/her Community. Decide duration for exhibit.

11.2 Decide on the audience number that could be expected to attend the event and choose a VENUE accordingly. Investigate for Venue non-profit rental price OR donation of Venue for event.

11.3 Inform of the event and arrange meetings for WM Producer and/or WM President with Community leaders. This is done in order to get written approval & written endorsement for the event and commitment to attendance by uniformed personnel at the event.

- a) Fire Chief (Union & Non-Union)
- b) Police Chief (Union & Non-Union)
- c) Port Authority
- d) Chief EMT
- e) Fire or Police Chaplain
- f) Mayor
- g) TASK Force & DMAT
- h) Color & Honor Guard
- i) Pipes and Drums Major

Pipers open the ceremony by performing during the Sculpture unveiling and viewing, one-hour prior to Concert

- j) Cub/Scout pack Leader Children recite Pledge of Allegiance
- h) Secure the loan of a Brass Fire Bell to begin the Concert 5-5-5-5



San Diego, 11 Sept. 2004, E.M.T.'s, Paramedics, Firefighters, GZ Crew Members CA., CA. Task Force 8 US&R, CA4 DMAT



Pasadena, 03 Sept. 2004, Canadian Tenor Mark Donnelly and South Pasadena Cub Scout Pack 7 recite Pledge of Allegiance

12. How much space is required for the Memorial & requirements for ROS Sculpture Assembly/Strike?

- a) 23ft x 23ft square area required for ROS Sculpture alone, with ceiling height NO less than 19ft
- ** Arc area required for hoist of 18ft metal section to standing position
- b) ROS Memorial Sculpture Assembly set up time: 6 8 Hours (8:00am start preferable)
- c) Access to a motorized Genie (preferred to manual) or Forklift plus driver and operator
- **d)** IF Venue labor is Unionized, then we would require the same help that Freeman and Teamster Unions gave us at the San Diego Convention Center. Freeman and Teamster allowed us to work alongside them, as a show of their support for the Fire Fighters, and donated 2 decorators, Move-In and Move-Out labor from the 40 ft trailer, a Genie operator, 3 metal/carpenter workers and extra muscle when required. This gesture of help was and is very much appreciated by the Fire Fighters who, as are the WORLD MEMORIAL team, strictly volunteers.
- e) x3 regular electrical outlets for hand held drills and tools
- f) ROS Memorial Sculpture Strike time: 6 8 Hours minimum
- g) Uniformed volunteers: 10 for Sculpture Assembly/Strike

13.0 What about Press Releases?

13.1 Visit WORLD MEMORIAL PRESS page see articles: JEMS April 2005 & The Daily Aztec - Tempo 2004

14. How many Uniformed Volunteers for the Concert?

- a) 20 for Concert ushers and VIP escorts, follow spot operators, parking attendants, Sound and Lighting setup & strike
- 82 Flag bearers, normally Cadets or Task Force Personnel, makes the event very meaningful to these volunteers and to the audience.

15. What is the Historic Patch Journey Wall?

A: Individual - Public Service "In Harms Way"
For \$25 - Fire Fighters, Police Officers, Port Authority,
Paramedics, EMT'S, Reservists, Guardsmen, Active Duty
Armed Forces personnel, Flight Crews and other <u>uniformed</u>
servicemen and women can be recognized for their financial
support by attaching their Patch to the Journey Wall, which
will be permanently installed with the Sculpture in New York.



Project Manager FF, Paramedic M. Mendler and USA Congresswoman Susan A. Davis, resulting in a Resolution and recognition of PM efforts for his Country

16. Does the PM decide if the event is FREE or ticketed?

A: Yes, and if a FREE event is <u>not chosen</u>, the ticket price will vary with location and due to YOUR Chosen VENUE RENTAL COST. \$30 was reasonable for LA. If indoor event - \$10-20 for a 2 hour Concert performance is perfect. Minus, discount to uniformed services. At this rate, tickets will only bring in about 40% revenue. Ticket sales - Ticket Company might sponsor your ticket printing costs and sell online/direct

17. Does the PM have to raise the money to pay for the event?

A: This is decided by the PM and your Community support. Bottom line is HOW WILL THE BILLS BE PAID? Lottery, car washes, boot drives, union hat, city funds, grants, sponsorships, tickets? It could be held in conjunction with an existing Community event, thereby reducing the budget.

18.0 What office duties will the PM be responsible for?

A: PM is encouraged to create a Team of supporters in his/her Community who will <u>share the workload with PM</u> as Goods and Services in Kind:

- 18.1 Local Printer who will be responsible for printing a slew of items. Producer will provide samples and tailored packages.
- 18.2 Programme printing costs could be recouped from selling the programme for \$2.00
- 18.3 Signage for parking
- 18.4 Signage for promotion of event
- 18.5 Signage 'Thanking' sponsors of the event
- 18.6 Local Bookkeeper for Simple Expense budget accounting records which need to be kept up to date, not difficult but it is time consuming. Producer will provide tailored template.
- 18.7 Simple Income budget record: Donations/Grants Sponsorships/Sales pertaining to your specific Community event.



San Diego Federal Fire Department Honor Guard ROS Memorial, Balboa Park, 11 September 2004

18.8 Advertising - Faxes/phone calls - for media releases
Invites and follow-ups. Best advertising for the event is to get a NEWS segment, promoting word of mouth advertising; Editorials in local Community newspapers highlighting COMMUNITY involvement.

19. Is the PM responsible to find hotel rooms, rental cars, etc. for the production crew and entertainers? A: To reduce the budget PM would help point Producer in the right direction to secure a cheaper non-profit Hotel rate, Goods and Services in Kind, within close proximity to the Venue, preferably within walking distance.

20. Are WORLD MEMORIAL ROS commerative items available for fundraising?

A: Yes. A catalogue is available; WM has already collected a list of vendors, basic inventory and a reorder system, all strictly non-profit. All profits go directly to PM account, preferably monitored by the union.

21. Where and when do we sell items?

A: Sold in the Fire Houses, events, meetings and at the exhibit and concert.

22.0 Is the PM responsible for organizing catering at the event for any reason?

A: Yes, ROS Sculpture setup/strike & Concert for cast, crew and volunteers. <u>To reduce the budget</u> PM would organize Goods and Services in Kind

22.1 Catering for VIPS - if you choose - suggest a Church group or such like women's group sponsor this and set it out, including the tables and table cloths, cutlery and flowers, plus volunteer servers. This could be their way of 'Thanking' Emergency Services.

22.2 Green room food for musicians, including Pipers and additional bands participating – bottled water, pizza, sandwiches, candy, water, coffee and soda pop recommended - good idea to get a Church group or such like group to sponsor this food and set it out in the Green rooms, plus volunteer servers.

23. Is the PM responsible for organizing any technical help or equipment for the event?

A: Yes, invite, **not hire** local photographer, media and video-man.

24. What other Fundraising options are there?

A: Car wash, boot drives, bake sales and truck raffle

25. For the truck raffle, does PM need to get one locally donated?

A: Decided by PM. Local would be best. Must pay for the truck (around \$20K). It could be nationally - Sept 11. It could also be combined with other fundraising activities (split).

26. How do I ask for money?

A: Addressing the public and your fellow Fire Fighters and Uniformed personnel deserves special attention to their needs. Asking for donations always draws skepticism, especially after the few bogus nonprofits that fed on the tragedy. We must always be professional, address those concerns and offer documentation.

27. Is WORLD MEMORIAL a bonafied Federal Charity?

A: YES, all donations are tax deductible. The determination letter from IRS Agent Mark Breckner, ID #95217, dated September 12, 2003 is attached. This is public record. Anyone can check the number (EIN #48-1292008) with IRS. Or better yet, give Mrs. Bowling (IRS ID #31-08346) a call at 877-829-5500.

28. Does any WORLD MEMORIAL officer receive money/salary?

A: NO, to date NONE of the officers and volunteers have or has received a salary. Overhead is incredibly low; affording nearly 98% of all donations go toward the concert and museum fund.

29. Are WORLD MEMORIAL financial documents public?

A: YES, nonprofit Form-990 made public at end of year filing. To date, WM assets are low because 1) legal fees to establish the foundation 2) limited donations directly feed the sculpture touring logistics and concert expenses.



Memorial Docents FDNY Retirees CA, Dan Noonan, Jerry Bresnan and Rich LaFauci

30. What is the \$500 Department Badge Donation used for?

A: Donations help cover your Community tour budget logistic expenses, with balances funding WORLD MEMORIALS National touring costs. It is anticipated that the donations will come from the rank and file members of the department through association, dues. The Association or the Chief can donate badges. Donations are Tax-deductible WORLD MEMORIAL 501c3 Federal Charity #48-1292008.

WORLD MEMORIAL

New York - Dallas - Los Angeles - San Diego - Durban - London- Prague - Vancouver

SUSAN A. DAVIS

53RD DISTRICT, CALIFORNIA

WASHINGTON OFFICE: 1224 LONGWORTH HOUSE OFFICE BUILDING WASHINGTON, DC 20516 (202) 225–2040

DISTRICT OFFICE: 4306 UNIVERSITY AVENUE, SUITE 515 SAN DIEGO, CA 92105 (619) 280–5353 Congress of the United States House of Representatives

Washington, DC 20515-0553

September 12, 2004

COMMITTEES

ARMED SERVICES

SUBCOMMITTEES: TERRORISM, UNCONVENTIONAL T CAPABILITIES

MILITARY READINESS

EDUCATION AND THE WO

SUBCOMMITTEES: EDUCATION REPORM SELECT EDUCATION

VETERANS

SUBCOMMITTEE: BENEFITS

Mr. Mitch Mendler World Memorial 3616 Hartzel Drive Spring Valley, CA 91977

Dear Mr. Mendler:

I would like to thank you for giving me the opportunity to greet the audience gathered for the Release of Souls concert and ceremony. I appreciated having the chance to join so many of my fellow San Diegans in remembering the events of September 11, 2001.

I commend you and World Memorial for providing the community with a way to honor the brave men and women who risked, and in many cases gave, their lives for others on September 11th. As a member of Congress, it is important to me that we never forget the great tragedy of that day and the way ordinary citizens united to become uncommon heroes in defense of our nation. Please know that the community appreciates your efforts.

I extend my best wishes to you as the World Memorial makes it way to New York City.

ncerely.

SUSAN A. DAVIS Member of Congress

WORLD MEMORIAL Release of Souls (ROS) Art EXHIBIT ONLY

- A.1 What will WORLD MEMORIAL provide and what are the staff and crew responsible for?
- 1.1 Art Exhibit only includes: ROS 18ft high MEMORIAL, plus two dozen art and artifacts
- 1.2 Additional Artists represented: CDN FF Jim Nedelak (portrait Paddy Brown), USA FF Alan Albaitis, USA Warren Clymer, USA Debbie Stonebraker, USA Sculptor Kelly Borsheim, CDN Poet Rose Bray
- 1.3 ROS Assembly and Strike Design Team/Crew members 5: (Design Team/Crew arrive 1 day prior to Assembly and depart the day after Strike) CDN Artist K. Tonnesen, USA Pilot B. Messinger, USA FDNY J. Toale, USA FF EMT. M. Mendler, CDN Metal Fabricator D. Rouleau – Dave's Custom Metalworks
- 1.4 Interaction with Public including children/schools: Memorial Docent FDNY J. Toale, Artist K. Tonnesen
- 1.5 Interaction with Chiefs and VIP guests: International Pilot, Ex Desert Storm Veteran, B. Messinger, International Pilot, U2 Military Officer, N Green
- 1.6 Merchandise Manager: FF EMT Mitch Mendler
- 1.7 Historic relay "Baton of Brotherhood-Maltese Cross" from Tower one, returning FDNY 11 Sept, 2006
- 1.8 Historic Documented Department Badge Attaching to engraved ROS journey timeline: FDNY Jack Toale
- 1.9 Historic Patch Journey Wall: FF EMT Mitch Mendler
- 1.10 Background Music: Memorial is accompanied by original, recorded ROS background music

BUDGET LOGISTICS EXAMPLE A: FOR A 2-DAY (ROS) Art EXHIBIT ONLY

Budget does **NOT** include Venue Rental and Exhibit Security as those figures would be event specific and chosen by the Project Manager. There is no daily rental rate for the actual Art exhibit, however, if longer duration is chosen then additional Crew logistics for Assembly and Strike are to be paid for by host Community. Exhibit Timeline: Day 1-Arrive/Day 2-Assemble/Day 3-Exhibit/Day 4 – Exhibit/Day 5-Strike/Day 6-Depart. Goods and Services in Kind, Sponsors and Donors are encouraged to sponsor or donate towards a logistic requirement of their choice, i.e. Logistic 2 Air Travel: \$2,500.00 – Sponsored or Donated by "Name" will be printed in the program, website and exhibit brochures.

A.2 What Art exhibit LOGISTIC budget costs will WORLD MEMORIAL donations pay for?

2.1 Logistic 1 Total: \$850.00

Description: WORLD MEMORIAL Location Scout, Venue inspection, PM interview

Air Travel direct flights: 1 adult ticket @ 500.00USD = \$500.00

Hotel – 1 Room N/S: 1 Room for 2 Nights @ 100.00USD per night = \$200.00 **Rent-A-Car**: 1 Car @ \$31.87 per day plus taxes and gas. Allowable budget \$150.00

WORLD MEMORIAL is responsible to pay A.2.1 Logistic 1 Total: \$850.00

A.3 What Art Exhibit LOGISTIC budget costs is HOST Community responsible to pay for?

3.1 Logistic 2: Travel – Assembly and Strike Design Team/Crew

Air Travel direct flights: 5 adult tickets @ 500.00USD each = \$2,500.00 Logistic 2 Total: \$2,500.00

3.2 Logistic 3: Hotel - Design Team/Crew

Hotel – 5 Rooms N/S: 1 Room for 5 Nights @ 100.00USD = \$500.00

\$500.00 x 5 = \$2,500.00 <u>Logistic 3 Total:</u> \$2,500.00

3.4 Logistic 4: Food - Design Team/Crew

Food/meal vouchers \$500.00 Logistic 4 Total: \$500.00

3.5 Logistic 5: Rent-A-Car - Design Team/Crew

Rent-A-Car: 1 Car @ \$31.87 per day plus taxes and Gas

Allowable budget \$200.00 Logistic 5 Total: \$200.00

3.6 Logistic 6: Semi Truck & Memorial Sculpture 40ft long Trailer

Semi Truck and Gas: Venue to Venue <u>Logistic 6 Total:</u> \$2,000.00

3.7 Logistic 7: Genie OR Forklift plus operator/driver

Mechanical Genie (Preferred) or Forklift, for 18ft section Assembly & Strike

<u>Logistic 7 Total:</u> \$700.00

<u>HOST Community is responsible to pay for Logistics A3.1 to A3.7 Sub Total:</u> \$8,400.00

- 3.8 Logistic 8: Additional budget requirements if NO docking available at Venue
 - Option: a) Forklift plus Driver Move-In and Move-Out Trailer Contents
 - b) Store Empty Trailer @ Fire/Police Academy for duration of exhibit
- 3.9 Venue: Check for NON-PROFIT price. Additional budget requirement IF Venue and permits not donated
- 3.10 Insurance: Additional budget requirement IF extra exhibit insurance is required by your State
- 3.11 Security: Additional budget requirement IF 24 hour security for the Artwork is not donated

HOST Community is responsible to pay for A 3.8 to A3.11 Total determined by Project Manager

FULL WORLD MEMORIAL Release of Souls CONCERT PRODUCTION



"Never Forget" Anthem of Brotherhood, 11 September, 2004 performed live by Mississippi State Fire Academy Senior Instructor Shannon Sandridge

- 1.0 What will WORLD MEMORIAL provide and what are the staff, cast and crew responsible for?
 1.1 Full Production includes: ROS MEMORIAL, ART EXHIBIT PLUS 2-hour Live CONCERT
- 1.2 TALENT- ROS Concert Cast/Crew members 14: (Concert Cast/Crew arrive one day prior to Concert and depart the day after the Concert) USA Guest Speaker, Deputy Director, Governors Office of Homeland Security CA. Mr Erroll G. Southers (donated), CDN Music Director/Composer Miles Black, USA Musician/Vocalist FF Shannon Sandridge, CDN Vocalist Fiona Blackburn, CDN Vocalist Glenda Rae, CDN Tenor/Narrator Mark Donnelly, CDN Musician/Vocalist Brett Wade, CDN Musician Anthony Chamberlist, CDN Musician Rene Worst, CDN Sound Tech. Chris Briere, CDN Lighting Tech. Michael Methot, CDN Sound Tech. Kevin Feres, CDN Sound Tech. Alejandro Rivas, CDN ROS Band Manager Tim Laithewaite
- 1.3 ROS Assembly and Strike Design Team/Crew members 5:

(Design Team/Crew arrive 1 day prior to Assembly and depart the day after Strike) CDN Artist K. Tonnesen, USA Pilot B. Messinger, USA FDNY J. Toale, USA FF EMT. M. Mendler, CDN Metal Fabricator D. Rouleau – Dave's Custom Metalworks

- **1.4 Principal Guest Speaker (donated):** Deputy Director, Governors Office of Homeland Security CA. Mr Erroll Southers
- 1.5 Two hour Concert Cast Rehearsal
- 1.6 Two hour Live Concert performance, 15 minute interval
- 1.7 Additional Artists represented: CDN FF Jim Nedelak (portrait Paddy Brown), USA FF Alan Albaitis, USA Warren Clymer, USA Debbie Stonebraker, USA Sculptor Kelly Borsheim, CDN Poet Rose Bray
- 1.8 Interaction with Public including children/schools: Memorial Docent FDNY J. Toale, Artist K. Tonnesen
- 1.9 Interaction with Chiefs and VIP guests: International Pilot, EX DESERT STORM Veteran, B. Messinger, International Pilot, U2 Military Officer, N Green
- 1.10 Merchandise Managers: FF Paramedic Mitch Mendler, Tim Laithewaite
- 1.11 Historic relay "Baton of Brotherhood-Maltese Cross"
 Steel from Tower one, returning FDNY 11 Sept, 2006



ROS Sound Tech. Kevin Feres

- 1.12 Historic Documented Department Badge Attaching to engraved ROS journey timeline: FDNY Jack Toale
- 1.13 Historic Patch Journey Wall: FF Paramedic Mitch Mendler
- 1.14 Background Music: Memorial is accompanied by original, recorded ROS background music
- 1.15 Printing templates for Timelines, Programmes and VIP parking: Producer K Tonnesen
- 1.16 World representation of Countries that lost citizens: 82 Flags, Flag posts and poles

BUDGET LOGISTICS EXAMPLE B: FOR WORLD MEMORIAL FULL PRODUCTION

2-day (ROS) Art EXHIBIT – PLUS A 2-hour Live Indoor Venue CONCERT, expected audience 500 - 800

Budget does **NOT** include Venue Rental and Exhibit Security, as those figures would be event specific and chosen by the Project Manager. This budget <u>assumes</u> the CONCERT is performed ONCE only and the ART Exhibit is for 2 days. Five member Design Team/Crew arrive 1 day prior to Assembly and depart the day after Strike. Concert Cast/Crew arrive one day prior to Concert and depart the day after the Concert. There is no daily rental rate for the actual Art exhibit, however, if longer duration is chosen then additional Crew logistics for Assembly and Strike are to be paid for by host Community. Goods and Services in Kind, Sponsors and Donors are encouraged to sponsor or donate towards a logistic requirement of their choice, i.e. Logistic 4 Air Travel: \$8,500.00

- Sponsored or Donated by "Name" will be printed in the program, website and exhibit brochures.

1.0 What FULL Production LOGISTIC budget costs will WORLD MEMORIAL donations pay for?

- 1.1 Logistic 1: WM Producer, Production meeting 1
 - a) Location Scout, Venue inspection and permits, Project Manager (PM) interview
 - Meet Fire Chief (Union & Non-Union), Police Chief (Union & Non-Union), Port Authority, Mayor, Fire or Police Chaplain, Color/Honor Guard, TASK Force, Pipes and Drums Major, Scout pack Leader

Air Travel direct flights: 1 adult ticket @ 500.00USD = \$500.00

Hotel – 1 Room N/S: 1 Room for 3 Nights @ 100.00USD per night = \$300.00

Rent-A-Car: 1 Car @ \$31.87 per day plus taxes and gas. Budget \$200.00 Logistic 1 Total: \$ 1,000.00

- 1.2 Logistic 2: WM Producer, Production meeting 2
 - a) Meet local Team support selected by Project Manager (PM)
 - b) Audition local Guest Speaker suggested by PM
 - c) Audition local music talent for Guest appearance pre-show/sculpture viewing period, suggested by PM
 - d) PM to organize Twin Beams for TV News interest promoting the upcoming Concert
 - e) PM to organize local Community News paper editorial interest, interview with PM and Producer
 - f) PM to organize local Radio interview with PM and Producer, Air "Never Forget" song

Air Travel direct flights: 1 adult ticket @ 500.00USD = \$500.00

Hotel - 1 Room N/S: 1 Room for 2 Nights @ 100.00USD per night = \$200.00

Rent-A-Car: 1 Car @ \$31.87 per day plus taxes and gas. Budget \$200.00 Logistic 2 Total: \$ 900.00

- 1.3 Logistic 3: WM Producer, Production meeting 3 One week prior to event date
 - a) At Venue Producer directs rehearsals for: Scouts, Color/Honor Guard, Pipes & Drums pre-show/sculpture viewing performer and Technical rehearsal with In House Stage Manager
 - b) PM and Producer attend to last minute details and interviews

Air Travel direct flights: 1 adult ticket @ 500.00USD = \$500.00

Hotel – 1 Room N/S: 1 Room for 5 Nights @ 100.00USD per night = \$ 500.00

Rent-A-Car: 1 Car @ \$31.87 per day plus taxes and gas. Budget \$200.00

WORLD MEMORIAL is responsible to pay FULL Production Logistics B1.1 to B1.3 Total: \$3,100.00

- 2.0 What FULL Production LOGISTIC budget costs is HOST Community responsible to pay for?
- 2.1 Logistic 4: Travel Design Team/Crew & Concert Cast/Crew

Air Travel direct flights: 17 adult tickets @ 500.00USD each = \$8,500.00 Logistic 4 Total: \$8,500.00

2.2 Logistic 5: Hotel - Concert Cast/Crew

Hotel – 12 Rooms N/S: 1 Room for 2 Nights @ 100.00USD per night = \$200.00

 $200.00 \times 12 = 2,400.00$ Logistic 5 Total: \$2,400.00

2.3 Logistic 6: Hotel - Design Team/Crew

Hotel - 5 Rooms N/S: 1 Room for 5 Nights @ 100.00USD = \$500.00

 $$500.00 \times 5 = $2,500.00$ Logistic 6 Total: \$2,500.00

2.4 Logistic 7: Rent-A-Car - Design Team/Crew & Concert Cast/Crew

Rent-A-Car: 4 Cars @ \$31.87 per day plus taxes and Gas. Budget \$800.00 Logistic 7 Total: \$800.00

2.5 Logistic 8: Food – Volunteers, Design Team/Crew & Concert Cast/Crew

Food/meal vouchers \$1500.00 Logistic 8 Total: \$1,500.00

2.6 Logistic 9: Semi Truck & Memorial Sculpture 40ft long Trailer

Semi Truck and Gas: Venue to Venue <u>Logistic 9 Total:</u> \$2,000.00

2.7 Logistic 10: Genie OR Forklift plus operator/driver

Mechanical Genie (Preferred) or Forklift, for 18ft section Assembly & Strike

HOST Community is responsible to pay FULL Production Logistics B2.1 to B2.7 Total: \$18,400.00

3.0 What FULL Production CONCERT budget costs is HOST Community responsible to pay for?

3.1 Concert Augmented Sound: Rehearsal & Concert **Sound Total:** \$ 4,000.00

3.2 Concert Musicians 8, AFM fee: Rehearsal & Concert Musician Total: \$4,300.00 3.3 Production Fee: Non-refundable Deposit

Production Fee Total: \$3,000.00 HOST Community is responsible to pay for FULL Production Concert B3.1 to B3.3 Total: \$11,300.00

Example B: SUMMARY - Full Production - INDOOR Concert, expected audience 500 - 800

HOST Community is responsible to pay for FULL Production Logistics B2.1 to B2.7 Total: \$18.400.00 HOST Community is responsible to pay for FULL Production Concert B3.1 to B3.3 Total: \$11,300.00 HOST Community is responsible to pay for FULL Production Sub Total: \$29,700.00

- 4.0 What FULL Production Extra budget requirements costs is HOST Community responsible to pay for?
- 4.1 Logistic 11: Additional budget requirements if NO docking available at Venue Option: a) Forklift plus Driver Move-In and Move-Out Trailer Contents
- 4.2 Venue: Check for NON-PROFIT price. Additional budget requirement IF Venue and permits not donated
- 4.3 Insurance: Additional budget requirement IF extra exhibit insurance is required by your State4.4 Security: Additional budget requirement IF 24 hour security for the Artwork is not donated

b) Store Empty Trailer @ Fire/Police Academy for duration of exhibit

HOST Community is responsible to pay for Extra B4.1 to B4.4 Total determined by Project Manager

Example B: Full Production NON-REFUNDABLE Deposit Scheduling & Payment Phasing

- 5.0 There are three Non-Refundable deposit fees to cover WORLD MEMORIAL booking fees.
- 5.1 Production fee, due on assignment date commitment.

Production Fee: Non-Refundable Deposit **Production Fee Total:** \$ 3,000.00

5.2 Augmented Sound deposit, 30 Days from assignment date commitment.

Augmented Sound: Non-Refundable Deposit Augmented Sound Deposit: \$ 2,000.00

5.3 Musician fees, 60 Days from assignment date commitment.

Concert Musicians 8, AFM fee: Non-Refundable Fee Musician Total: \$ 4,300.00

Example B: Full Production NON-REFUNDABLE Deposit TOTAL: \$9,300.00

Note Final payment must be received 30 days prior to event. In case of cancellation, these payments will be refunded, excluding non-refundable deposits.

5.4 Augmented Sound, 90 Days from assignment date commitment. Augmented Sound: \$ 2,000.00





This painting, by distinguished New York Resident, Artist, Warren E. Clymer, twice Emmy Award Winner and Godfather fame, is untitled and cropped to show the raw, unfinished edges the artist intended to cover. In the wake of 9/11, the healing of our World is also a work in progress. To some, it remains an awful memory. But many others still struggle daily to put on a brave face and cover the raw edges of deep wounds that have yet to heal. To those who daily live with this pain, may you find some measure of hope and healing, comfort and peace while you are here - Rhonda Laurie

BUDGET LOGISTICS EXAMPLE C: FOR WORLD MEMORIAL FULL PRODUCTION

2-day (ROS) Art Exhibit - PLUS a 2-hour Live Outdoor Venue CONCERT- expected audience 800-3000

Budget does **NOT** include Venue Rental and Exhibit Security as those figures would be event specific and chosen by the Project Manager. This budget <u>assumes</u> the CONCERT is performed ONCE only and the ART Exhibit is for 2 days. Five member Design Team/Crew arrive 1 day prior to Assembly and depart the day after Strike. Concert Cast/Crew arrive one day prior to Concert and depart the day after the Concert. There is no daily rental rate for the actual Art exhibit, however, if longer duration is chosen then additional Crew logistics for Assembly and Strike are to be paid for by host Community. Goods and Services in Kind, Sponsors and Donors are encouraged to sponsor or donate towards a logistic requirement of their choice, i.e. Logistic 4 Air Travel: \$8,500.00 – Sponsored or Donated by "Name" will be printed in the program, website and exhibit brochures.

1.0 What FULL Production LOGISTIC budget costs will WORLD MEMORIAL donations pay for?

- 1.1 Logistic 1: WM Producer, Production meeting 1
 - c) Location Scout, Venue inspection and permits, Project Manager (PM) interview
 - Meet Fire Chief (Union & Non-Union), Police Chief (Union & Non-Union), Port Authority, Mayor, Fire or Police Chaplain, Color/Honor Guard, TASK Force, Pipes and Drums Major, Scout pack Leader

Air Travel direct flights: 1 adult ticket @ 500.00USD = \$500.00

Hotel – 1 Room N/S: 1 Room for 3 Nights @ 100.00USD per night = \$300.00

Rent-A-Car: 1 Car @ \$31.87 per day plus taxes and gas. Budget \$200.00 Logistic 1 Total: \$ 1,000.00

- 1.2 Logistic 2: WM Producer, Production meeting 2
 - g) Meet local Team support selected by Project Manager (PM)
 - h) Audition local Guest Speaker suggested by PM
 - i) Audition local music talent for Guest appearance pre-show/sculpture viewing period, suggested by PM
 - i) PM to organize Twin Beams for TV News interest promoting the upcoming Concert
 - k) PM to organize local Community News paper editorial interest, interview with PM and Producer
 - I) PM to organize local Radio interview with PM and Producer, Air "Never Forget" song

Air Travel direct flights: 1 adult ticket @ 500.00USD = \$500.00

Hotel - 1 Room N/S: 1 Room for 2 Nights @ 100.00USD per night = \$200.00

Rent-A-Car: 1 Car @ \$31.87 per day plus taxes and gas. Budget \$200.00 Logistic 2 Total: \$ 900.00

- 1.3 Logistic 3: WM Producer, Production meeting 3 One week prior to event date
 - c) At Venue Producer directs rehearsals for: Scouts, Color/Honor Guard, Pipes & Drums pre-show/sculpture viewing performer and Technical rehearsal with In House Stage Manager
 - d) PM and Producer attend to last minute details and interviews

Air Travel direct flights: 1 adult ticket @ 500.00USD = \$500.00

Hotel - 1 Room N/S: 1 Room for 5 Nights @ 100.00USD per night = \$ 500.00

Rent-A-Car: 1 Car @ \$31.87 per day plus taxes and gas. Budget \$200.00

WORLD MEMORIAL is responsible to pay FULL Production Logistics C1.1 to C1.3 Total: \$3,100.00

- 2.0 What FULL Production LOGISTIC budget costs is HOST Community responsible to pay for?
- 2.1 Logistic 4: Travel Design Team/Crew & Concert Cast/Crew

Air Travel direct flights: 17 adult tickets @ 500.00USD each = \$8,500.00 Logistic 4 Total: \$8,500.00

2.2 Logistic 5: Hotel - Concert Cast/Crew

Hotel – 12 Rooms N/S: 1 Room for 2 Nights @ 100.00USD per night = \$200.00

 $200.00 \times 12 = 2,400.00$ Logistic 5 Total: \$2,400.00

2.3 Logistic 6: Hotel - Design Team/Crew

Hotel – 5 Rooms N/S: 1 Room for 5 Nights @ 100.00USD = \$500.00

\$500.00 x 5 = \$2,500.00 <u>Logistic 6 Total:</u> \$2,500.00

2.4 Logistic 7: Rent-A-Car - Design Team/Crew & Concert Cast/Crew

Rent-A-Car: 4 Cars @ \$31.87 per day plus taxes and Gas. Budget \$800.00 Logistic 7 Total: \$800.00

2.5 Logistic 8: Food – Volunteers, Design Team/Crew & Concert Cast/Crew

Food/meal vouchers \$1500.00 <u>Logistic 8 Total:</u> \$1,500.00

2.6 Logistic 9: Semi Truck & Memorial Sculpture 40ft long Trailer

Semi Truck and Gas: Venue to Venue Logistic 9 Total: \$2,000.00

2.7 Logistic 10: Genie OR Forklift plus operator/driver

Mechanical Genie (Preferred) or Forklift, for 18ft section Assembly & Strike
HOST Community is responsible to pay FULL Production Logistics C2.1 to C2.7 Total: \$18,400.00

3.0 What FULL Production CONCERT budget costs is HOST Community responsible to pay for?

3.1 Concert Sound and Lighting: Rehearsal & Concert Sound & Lighting Total: \$17,000.00

3.2 Concert Musicians 8, AFM fee: Rehearsal & Concert Musician Total: \$ 4,300.00

3.3 Production Fee: Non-refundable Deposit

HOST Community is responsible to pay for FULL Production Concert C3.1 to C3.3 Total: \$24,300.00

Example C: SUMMARY - Full Production - OUTDOOR Concert, expected audience 800-3000

HOST Community is responsible to pay for FULL Production
HOST Community is responsible to pay for FULL Production
HOST Community is responsible to pay for FULL Production
HOST Community is responsible to pay for FULL Production Sub Total: \$42,700.00

- 4.0 What FULL Production Extra budget requirements costs is HOST Community responsible to pay for?
- **4.1 Logistic 11**: Additional budget requirements if **NO docking** available at Venue
 - Option: a) Forklift plus Driver Move-In and Move-Out Trailer Contents
 b) Store Empty Trailer @ Fire/Police Academy for duration of exhibit
- 4.2 Venue: Check for NON-PROFIT price. Additional budget requirement IF Venue and permits not donated
- 4.3 Insurance: Additional budget requirement IF extra exhibit insurance is required by your State
- 4.4 Security: Additional budget requirement IF 24 hour security for the Artwork and Concert is not donated
- 4.5 Traffic Control: IF Traffic control is not donated
- 4.6 Outdoor Venue Event Waste: Dipsy dumpsters if required
- 4.7 Outdoor Venue washroom: Porta potties if required
- 4.8 Outdoor Venue Insurance for Event & Spectators: Additional budget requirement
- 4.9 Outdoor Event First Aid ambulance
- 4.10 Outdoor Event Additional chairs if required
- 4.11 Parking permit for ROS Production Memorial Sculpture transport truck if required
- 4.12 Parking permit for ROS Production Sound & Lighting equipment truck if required

HOST Community is responsible to pay for Extra C4.1 to C4.12 Total determined by Project Manager

Example C: Full Production NON-REFUNDABLE Deposit Scheduling & Payment Phasing

- 5.0 There are three Non-Refundable deposit fees to cover WORLD MEMORIAL booking fees.
- 5.1 Production fee, due on assignment date commitment.

Production Fee: Non-Refundable Deposit Production Fee Total: \$ 3,000.00

5.2 Sound & Lighting deposit, 30 Days from assignment date commitment.

Sound & Lighting: Non-Refundable Deposit Sound & Lighting Deposit: \$ 8,500.00

5.3 Musician fees, 60 Days from assignment date commitment.

Concert Musicians 8, AFM fee: Non-Refundable Fee Musician Total: \$ 4,300.00

Example C: Full Production NON-REFUNDABLE Deposit TOTAL: \$15,800.00

Note Final payment must be received <u>30 days prior to event</u>. In case of cancellation, these payments will be refunded, <u>excluding non-refundable deposits.</u>

5.4 Sound & Lighting 90 Days from assignment date commitment.

5.5 Sound & Lighting: \$4,250.00

5.5 Sound & Lighting: \$4,250.00

Sound & Lighting: \$4,250.00

Example C: Full Production Deposit TOTAL: \$24,300.00

FAQ - Frequently Asked Questions

1. How have you managed financially to put on the 2 FIRE EXPO, 4 concerts, and USS aircraft carrier Exhibit so far, if you do not have a large corporate sponsor yet?

A: WM & ROS dedicated visionaries and volunteers have personally spent over \$100K for the sculpture and concerts. It is now up to <u>each City/Community</u> to become part of history and to invite and host it and help to defray shipping & setup costs. The ROS Concert is just like any other at-cost, non-profit contracted concert.

2. Who paid for the two and half TONS of Aluminum metal to build the Release of Souls sculpture?

A: The Canadian Artist sold her home and her paintings to personally pay for the two and half TONS of Aluminum to build the ROS Gift of healing for America.

3. How long did it take the artist to paint the ROS Paintings and how many hours of labor were donated by Dave Rouleau, Dave's Custom Metalworks Team, Architectural designer, Louis Louw and Structural engineer. Brian Lytton to build the ROS Sculpture?

A: It took 2 months for the Artist to paint the ROS paintings. <u>Collective donated labor</u> from, Dave Rouleau, Dave's Custom Metalworks Team, Louis Louw and Brian Lytton was well over 500 hours to build the Sculpture.

4. Is there a Daily rental rate for the ROS Memorial exhibit?

A: There is **NO** daily rental rate for the exhibit, the most important thing for us, is to enable you to have it on display in your City/Community, so people can pay their respects, prior to final installation in New York. If the Project Manager (PM) is only interested in ROS exhibit - Turnkey rate is minimum \$8,400.00 which simply covers the LOGISTICS costs of setup and strike. This amount IS included in the full concert quote.



Canadians, Metal fabricator Dave Rouleau, Dave's Custom Metalworks and Architect designer Louis Louw volunteer their labor to build ROS

5. How much space is required for the Art Exhibit and what are the base requirements for Assembly set up and Strike of the Memorial?

- a) 23ft x 23ft square area required for Memorial Sculpture alone, with ceiling height NO less than 19ft.
- ** Arc area required for hoist of 18ft metal section to standing position
- b) ROS Memorial Assembly set up time: 6 8 Hours (8:00am start preferable)
- c) Access to a motorised Genie (preferred to manual) or Forklift plus driver and operator
- d) IF Venue labour is Unionised, then we would require the same help that Freeman and Teamster Unions gave us at the San Diego Convention Center. Freeman and Teamster waived jurisdiction on this exhibit and allowed us to work alongside them, as a show of their support for the Fire Fighters, and donated 2 decorators, Move-In and Move-Out labour from the 40 ft trailer, a Genie operator, 3 metal/carpenter workers and extra muscle when required. This gesture of help was and is very much appreciated by the Fire Fighters who, as are the WORLD MEMORIAL team, strictly volunteers.
- e) x3 regular electrical outlets for hand held drills and tools
- f) ROS Memorial Strike time: 6 8 Hours minimum
- g) 10 volunteers

6. Give me an example of how the donations are used?

A: Expenses are need driven, currently (June 2005) we're trying to raise funds to buy a used 46' semi trailer to ease the transportation costs for host Cities. We've been offered a rig for \$2,500 + \$500 title transfer/tax and \$800 to stencil logos. We are looking for any corporate sponsors that would be interested in underwriting any of the items? They would receive a full IRS charity write-off.

7. Have you ever been sued, how safe would it be for me to get involved?

A: We have filled out hundreds of contracts, visas and permits. Never a lawsuit.

8. Is \$30,000 the minimum amount that it takes for the FULL CONCERT production?

A: MINIMUM: \$29,700 - \$43,000. Goods & Services in Kind keep figures low.

09. Why did the WORLD MEMORIAL Release of Souls Concert Productions begin?

A: Release of Souls is a vehicle of thanks and reflection that honors all people in Emergency Services for what they do every day to make our world a safer place, we know that when tragedy occurs, they are the first to get on with the job of saving and rescuing lives, not stopping until it is done, and never waiting around to be thanked. Because of this sentiment, Kathleen (Katon) Tonnesen approached the Inspector of Police, Fraser MacRae for her hometown Maple Ridge, and explained her intent to produce a concert honoring them and the families that support them at the unveiling of the ROS Memorial 11 September 2003. The concert was such a success that she was advised to produce it again in Vancouver, where Captain Richard Van Slyke, Director, 15th Field Artillery Regiment, Royal Canadian Army Band, turned down a world famous entertainer, in order to perform the Release of Souls Symphony and help her set the program template that would musically address and honor each section of dedicated uniforms.

10. What is the origin of the Release of Souls symphony?

When Canadian artist Kathleen (Katon) Tonnesen was painting the panels which form the center of the ROS Sculpture, she wrote a poem that speaks to the eternal nature of the soul. Canadian vocalist Fiona Blackburn agreed to turn it into a song; approached Canadian composer Miles Black, who composed the Release of Souls Symphony, a musical journey addressing the tragedy of the day and the triumph of the human spirit; with orchestration by Canadian Maestro Ed Henderson, working together, they created Release of Souls as their musical 9/11tribute Gift to America and dedicated to ALL of us, One World, One Peace.

11. What is expected of the Police and Fire Departments? Flags, Color Guards, and vehicles only? A: Union approval & written endorsement. Honor Guard participation. Volunteers (setup/strike & ushers). Fire Chaplain and one guest speaker selected by PM & Producer.

12. Is it possible to have the exhibit at one location for a few days prior to the event and then move the exhibit to the location of the full Concert production?

A: Yes, but it would cost an extra \$3,000 dollars in City permits, logistics, lodging, manpower, ROS ware & tear.

13. Who has sponsored it before and what does that mean?

Supporters have donated everything from bolts -to- fiscal contributions -to- gas for the Production logistics. Click here & scroll down for list of Supporters

14. When you say the city hosts it, what does that mean? Does that mean the fire dept or the mayor's office or governor or corporations?

A: A single corporation can "hire" the whole memorial for their corp. event. ROS is geared more for community involvement: FF, Union and Mayors endorsement at a minimum. EMS & PD would be next level of inclusion.

15. I am an individual and not a city... What can I do to help you?

A: We are looking for a "charged" enthusiastic individual, preferably a Uniformed Public Safety Official, Military, Fire Fighter, EMT, Paramedic or Police Officer, that wants to take a leadership roll in getting and presenting the ROS to his/her Community and thereby paying tribute to those lost and "Thanks" to the Uniformed Personnel of his/her Community who daily go about making their Community a safer place. This is a lot of work, but with the dedication of PM and WORLD MEMORIAL Team members, together we can make this a most spectacular and moving tribute for your own Community and include your Communities name forever on the historic timeline engraved on the ROS memorial before the final installation in New York 11 September 2006. Fire and Police departments are primed for this event due to the numerous ceremonies, PM officer experience, and 9/11 brotherhood. The event could be held in a small town or big metropolis such as LA; wherever wanted, but most important, where it will be honored for the tribute and thanks that it represents.

16. Are the entertainers already booked or will we need to find additional entertainers?

A: ROS provides a package of 14+ entertainers. Local host welcome to add to performance, local performers will be subject to audition with the Musical Director and the Producer.

17. You mention "headliners" for an additional fee. Who are you referring to as "headliners"? A: Springsteen, Billy Joel - that sort of headliner

18. Do I need to get local military bands involved; are there bands, bagpipes, etc. that tour with ROS? A: ROS has full traveling band and bugler. Military band and local Bagpipes would be local contract.

19. Does the Exhibit consist of the sculpture only or are there other types of art that is part of the exhibit? A: Two dozen art and artifacts.

20. Do you prefer the production to be indoors or outdoors?

A: Depends on the WEATHER. But (Free) outdoor event seems to be most conducive to memorial concert.

21. For the exhibit only, do you charge for admission or can it be a free event?

A: This is decided by the PM and your City. Bottom line is HOW WILL THE BILLS BE PAID? Lottery, car washes, boot drives, union hat, city funds, grants, sponsorships, tickets...

22. Will we need to find Hotels and rental cars for the production Cast and Crew? For what period of time? A: PM would advise Producer for logistics. We request that the Hotel be within close proximity to the Venue. Lodging duration is event specific. Producer is responsible to book and budget hotel arrangements.

23. Is there an updated calendar for the event so we can choose a date that is not already spoken for?

A: Yes a calendar is available, contact the Producer with your date request. A lot of evaluation goes into picking the perfect date, a suggestion is that the event "piggyback" on an existing City event, reaching a wider audience.

24. How many Uniformed Volunteers for the Concert?

a) 20 for Concert – ushers, VIP escorts, follow spot operators, parking attendants, Sound & Lighting setup & strike b) 82 Flag bearers, Cadets/Task Force Personnel, makes the event very meaningful to volunteers and audience.

25 Do we require catering at the event for any reason?

A: Yes-Sculpture setup/strike & Concert for cast, crew and volunteers. Enlist a Group to donate food and water.

26. Does the production team have their own operators and setup team?

A: Yes, however some halls require Union labor/supervision

27. Does the production have it's own sound system or must be rented with the auditorium?

A: Producer contracts Sound & Lighting. This is cheaper and due to our past concerts - yields a better performance. If your City draws a 500 - 800 audience, <u>provided</u> the house has a good quality sound system and lighting, we only bring our tech(s) to run the house. Audience 800 – 3000 plus, requires augmented sound.

28. Does the WM production have their own lighting system as well? A: Yes, limited

29. Does the production require any type of projectors, Video Equipment, Screens, Data Equipment, etc.? Yes, this is contracted by the ROS Producer. Exception is local photographer, media and video-man.

30. Is it preferable to have this as a public event rather than a Christian affiliated event?

A: Until now we have focused on public event. Religious organization might be considered if open to the public.

31. Will we need a printer service to print the tickets or is that a part of the cost of the event?

A: Yes, PM is responsible for local printing a slew of items. Producer will provide samples and tailored packages.

32. Why does the production need help from Airlines, trucking companies, forklift services, advertising, radio, etc. is this all needed for each production? To what extent is required for each type of service?

A: One way to bring down the costs. Decided by the vendor, what they would like to provide or contribute.

33. Is it best to have an evening performance or is a matinee work as well?

A: Evening performance preferred. Early evening is the best, around sunset. Matinee good for children

34. What is a reasonable ROS Concert ticket price?

A: Varies with location due to YOUR Chosen VENUE RENTAL COST. \$30 was reasonable for LA. If indoor event - \$10-20 for a 2 hour Concert is perfect. Minus, discount to uniformed services. At this rate, tickets will only bring in about 40% revenue with fundraising and sponsors making up the difference.

35. In the sponsorship package you list merchandise outlay is \$75,000 with a minimum of 200% return.

A: These numbers are for sponsors. WM has already collected a list of vendors, basic inventory and a reorder system. Just for reference, most commemorative items earn about \$1 for \$1 (at cost) manufacturing. This is up to the PM on what and how much merchandise to buy for their event requirement. There is NO requirement to have merchandise. However, any and all items sold must be approved by PM and ROS Producer

36. For the truck raffle, do we need to get one locally donated for that?

A: Decided by PM. Local would be best. Must pay for the truck (around \$20K). It could be nationally - Sept 11. It could also be combined with other fundraising activities (split).

37. Does the production truck still tour? If so, what is the cost per day for the truck to tour?

A: Truck goes with ROS show.

Fundraising Instructions for TEAM-UP Volunteers

This fundraising dossier and the more detailed Sponsorship Package include documents and distribution of funds that every volunteer should understand and present when requested. The donations you collect today help to cover the logistics costs associated with producing the WORLD MEMORIAL Release of Souls 2004 – 2006 North American Tour, which is our 9/11 Salute to Uniformed Public Service Tribute Concerts and Art Exhibits. Also aiding GEAR UP and finally the national "Wings of Peace" educational program.

LONGEVITY: WM concept started September 14, 2001 out of the emotions of a crisis action team in Dallas Texas. By the end September 2001, we had an established a nonprofit team and was on the air - receiving ideas from around the world. Trailing our efforts, in mid-October, over a thousand other nonprofit organizations joined the quest to help in the 9-11 aftermath. Today, aside from national institutions, only about three dozen 9-11 dedicated charities remain.

HEART: To date, every one of our initial cadre have spent three years and well over \$65,000 of their own money building a WORLD MEMORIAL. Beginning September 11, Brus Messinger, Kathleen Tonnesen, Warren Clymer, GEAR UP Founder Vincent Forras, have sacrificed everything to this 9/11 mission. We ask for nothing except that this movement of kindness and honor is passed forward, reaching far beyond our borders and personal capabilities.

PRODUCT: There is nothing abstract here... WM is producing a service and product - It's the ROS Concert, Art Exhibit. "Wings of Peace" educational program is in initial development, kickoff May 2006.

ENDORSEMENT:

Just ask TEAM UP members, ROS audiences and your fellow Fire Fighters and Uniformed personnel. Among others, we have endorsements from the Deputy Director Office of Homeland Security, CA. Mr Erroll G. Southers, media articles, video tributes, and lists of sponsors who donated everything from bolts -to- fiscal contributions -to- gas for the Production logistics.

OVERHEAD: Executed in the Bylaws, the Board must vote on all expenditures, contracts and salaries. To date all officers, volunteers and staff have provided services pro-bono. National budget includes LD calls, travel expenses and legal fees. Musician contracts, equipment, producer fees, logistics and services, have been negotiated to a base union wage and services "at cost."

SKEPTICISM: There will always be skepticism. Some people will never be interested; so don't waste your/their/our time. We are interested in people that want to be a part of WM and help your professional brotherhood.

Finally, fundraising is a service business and delicate art. The key is not one total presentation, but a <u>series of trust</u> over time. Serve your community, listen to your contributors and let them choose to be a part of this healing experience. Again, from thousands of individuals from around the world (top header presents just a few of our support centers) that share this vision - Welcome Aboard; WORLD MEMORIAL thanks you for your support and service.

Nathan Green, Treasurer Mitch Mendler, Vice President



Artist K. Tonnesen and Vice President M. Mendler

ıver

Charitable Donation Certificate	
Name Title Company Address Address City State Country Zip	Phone E-Mail SSN/EIN*
Dear Contributor, On behalf of all the volunteers at WORLD MEMORIAI Your generous cash donation of \$	as reportable to IRS as a tax-free donation ganization. Donation for the amounts \$5,000 *) with a formal receipt sent by mail.
Again the WORLD MEMORIAL, thanks for your support, financial contribution and encouragement. Hope to see you at the concert. Presented by, Volunteer:	If requested, a portion of your merchandise purchase may written in at the bottom for an additional tax deduction: ## Pin
Certified by: B. MESSINGER, President 2974 Peninsula Dr., Grapevine, Texas 76051 WorldMemorial@aol.com Federal Charity ID: 48-1292008	
CC: Receipt kept on electronic file	NET Donation:

Internal Revenue Service

Date: July 7, 2004

Mitch Mendler Project Manager San Diego Release of Souls 911 Memorial Tribute Concert and Cermony 3616 Hartzell Dr. Spring Valley, CA 91977

Department of the Treasury P. O. Box 2508 Cincinnati, OH 45201

Person to Contact: Jamie Bowling 31-08346 Customer Service Representative Toll Free Telephone Number: 8:00 a.m. to 6:30 p.m. EST 877-829-5500 Fax Number: 513-263-3756

Dear Sir or Madam:

This is in response to your request of July 7, 2004, regarding affirmation of the tax-exempt status of World

Our records Indicate that a determination letter issued in September 2003 granted this organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in offect.

Based on information subsequently submitted, we classified this organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section

Donors may deduct contributions to this organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to the organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

Maulyn Baker

Marilyn Baker, Manager, TE/GE Customer Account Services

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date: SEP 12 2003

WORLD MEMORIAL INC C/O BRUS D MESSINGER 2974 PENINSULA DR GRAPEVINE, TX 76051-2525 DEPARTMENT OF THE TREASURY

ID# 95217

Employer Identification Number:

48-1292008

DLN:

17053105029043

Contact Person:

MARK BRECKNER

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Foundation Status Classification:

509(a)(2)

Advance Ruling Period Begins:

September 16, 2002 Advance Ruling Period Ends: December 31, 2006

Addendum Applies: No

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

DMAT SAN DIEGO CA-4

Tel: (619) 543-6216 Fax: (619) 543-3115 Web Site: www.dmatca4.org eMail: ca4cdr@san.rr.com c/o Dept. of Emergency Medicine UCSD Medical Center 200 West Arbor Drive San Diego, CA 92103-8676



July 11, 2004

Mitch Mendler, E.M.T.-Paramedic /Fire Fighter Project Manager Release of Souls 9-11 Memorial Concert and Ceremony 3616 Hartzel Dr Spring Valley CA 91977

RE: Release of Souls 9-11 Memorial Concert and Ceremony

Dear Mr. Mendler,

Thank you for the invitation to have DMAT San Diego CA-4 team members participate in the Release of Souls 9-11 Concert's Flag Ceremony, on 9/11/04.

As you know, DMAT San Diego CA-4 is a level 1 Disaster Medical Assistance Team that is affiliated with the National Disaster Medical System. Participation in the response to the Terrorist Attacks on America on Sept. 11, 2001 consisted of several groups of members at various times during the Federal response. Team members went in the following roles:

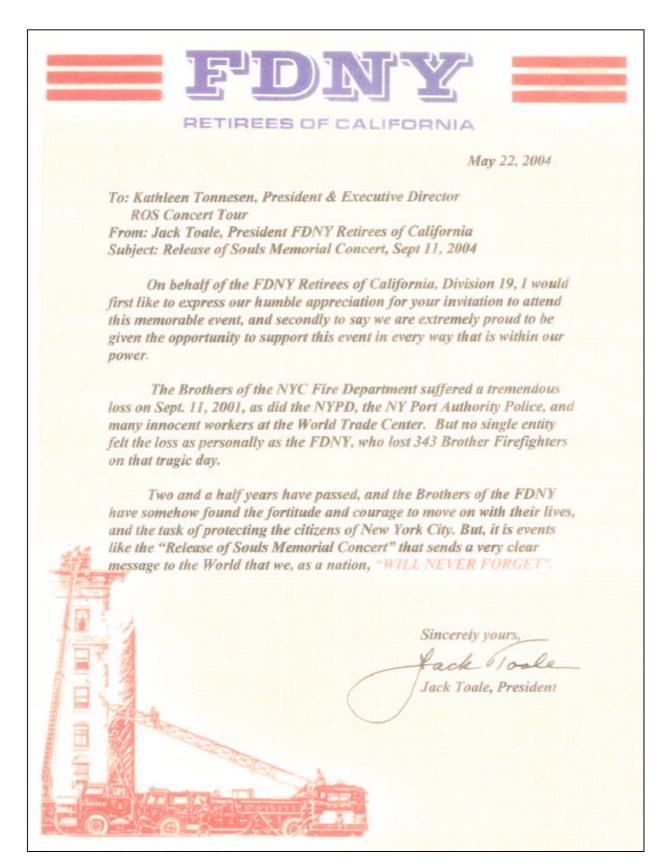
- 1) Personnel augmentation of the Disaster Mortuary Response Teams (DMORTs)
- 2) Personnel augmentation to the Medical Examiner's Office, City of New York
- Pharmacist back-fill for the California-1 DMAT during a deployment to the medical First Aid Tents at Ground Zero, end of September to early October.
- Team response (20 personnel) to Ground Zero as part of the ongoing response in support of Rescue and Recovery workers, New York City, November 9 to 23, 2001.
- Communications Officer response as part of the NDMS Mission Support Team (MST), New York City

The information you have presented to me has been presented in turn to our team's Board of Directors, who have unanimously agreed that this is an activity of note, and it appears in spirit to be an event that will allow appropriate remembrance, reflection, and sharing of the memories for all who responded to the call to New York City. Accordingly, DMAT San Diego CA-4 hereby gives its full support to this event, and will make such support known to all our members and colleagues in the disaster response community.

Sincerely.

Irving "Jake" Jacoby, MD

Commander





November 16, 2004

To Whom It May Concern:

The USS Midway Museum displayed the interactive Memorial Sculpture "Release of Souls" by Artist Kathleen Tonnesen, September 12 through October 24, 2004. We were honored to participate in the beginning of a two-year journey across the United States towards its ultimate destination of New York's Ground Zero on the five-year anniversary of 9-11. The display was very well received by the public and a great addition to our Museum.

A Canadian Gift of Healing to the American public pays homage and is a tribute to those civilian, flight crews, military and public safety personnel who died in the terrorist attacks of September 11, 2001. The USS Midway is proud to support the efforts of the WORLD MEMORIAL Release of Souls team and we encourage others to sponsor this important project and wish it a successful journey to New York City.

Best regards.

Mad McLaughlin

President

San Diego Aircraft Carrier Museum

USS Midway

San Diego Aircraft Carrier Museum - 910 N. Harbor Drive - San Diego, California 92101 - (619) 544-9600 - uww.miduwy.org



County of San Diego

JEAN M. SHEPARD DIRECTOR

NANCY L. BOWEN, M.D., M.P.H PUBLIC HEALTH OFFICER HEALTH AND HUMAN SERVICES AGENCY

PUBLIC HEALTH SERVICES 1700 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA 92101-2417 (619) 515-6583 FAX (619) 515-6707

> EMERGENCY MEDICAL SERVICES 6255 Mission Gorge Road San Diego, CA 92120-3599 (619) 285-6429 Fax: (619) 285-6531

Children, Youth & Family Health Services
Disease Prevention/Health Promotion
Emergency Medical Services
HIV/AIDS Services
Medical Quality Assurance
Public Health Laboratory
PH Nursing/Border Health
TB & STD Control
Vital Records

July 12, 2004

To Whom It May Concern:

RELEASE OF SOULS MEMORIAL

I wanted to express my full support and endorsement for the "Release of Souls" World Memorial to honor the public service personnel and countless others who gave the ultimate sacrifice on September 11th. The events that occurred that day should never be forgotten, and those who served to protect should forever be honored.

As Medical Director for San Diego County Emergency Medical Services, I am honored to endorse this tribute and to offer any assistance that I can. Please do not hesitate to contact me at any time.

Respectfully,

GARY M. VILKE, M.D., FACEP, FAAEM Medical Director, San Diego County EMS

GMV:bb



THE CITY OF SAN DIEGO

May 28, 2004

TO WHOM IT MAY CONCERN:

The Release of Souls Memorial Concert Presentation is a remarkable non-profit event in support of all emergency services personnel, and in particular, those who perished during the tragic events of September 11, 2001.

It has been reported that Kathleen Tonnesen's interactive sculpture, which is the centerpiece of the event, is truly a touching and memorable work of art. It is the intent of the Release of Souls Concert to present this piece as a gift from the people of Vancouver to the people of San Diego. The presentation will include a concert tour that will provide an opportunity for Americans to enjoy the Release of Souls experience and support local charities integral to emergency services personnel.

As Fire Chief of the San Diego Fire-Rescue Department, I am honored to support the efforts of the Release of Souls team, and wholeheartedly encourage others to sponsor this important project. On behalf of San Diego Firefighters, I would like to express our appreciation for the efforts of the Release of Souls Memorial Concert and wish it a successful journey to New York City.

Sincerely,

Jeff Bowman Fire Chief

JB:siz

File: c:\execsec\9-11 mendler ltr





THE CITY OF SAN DIEGO

IN REPLYING PLEASE GIVE OUR REF. NO.

June 21, 2004

TO WHOM IT MAY CONCERN:

As the Police Chief for the City of San Diego, I strongly support efforts to recognize and honor the courage, heroism and sacrifices made by public safety personnel responding to the horrific events of September 11, 2001.

Charitable groups, such as the World Memorial Organization, are commended for their dedication and support that contributes to the recovery of people personally affected by this tragedy.

On behalf of the San Diego Police Department, I truly appreciate the efforts of the World Memorial Organization to bring the Release of Souls Memorial Concert to our community to pay tribute to public safety personnel.

The San Diego Police Department is supportive of community events that meaningfully symbolize the impact September 11th has had on our citizens, our public safety personnel and our country.

Sincerely,

William M. Lansdowne Chief of Police



BOARD OF FIRE COMMISSIONERS

JAY H. GRODIN PRESIDENT

ROLAND COLEMAN VICE PRESIDENT

LOUISE L. FRANKEL TYRONE FREEMAN VERONICA GUTIERREZ

BLANCA GOMEZ-REVELLES EXECUTIVE ASSISTANT II

July 21, 2004

CITY OF LOS ANGELES

CALIFORNIA



JAMES K. HAHN

DEPARTMENT OF FIRE

WILLIAM R. BAMATTRE FIRE CHIEF

200 NORTH MAIN STREET LOS ANGELES, CA 90012

> (213) 978-3800 FAX: (213) 978-3815

> > http://www.lafd.org

Brett Hill, Los Angeles Project Manager Release of Souls Concert Tour 817 Mound Avenue South Pasadena, CA 91030

Dear Mr. Hill:

The Los Angeles Fire Department (LAFD) would like to congratulate the men and woman of the Releases of Souls Concert for providing the platform for the LAFD to reflect on those who gave the ultimate sacrifice.

The sound of the music rhythmically soothed our souls and the beautiful voice of Glenda Rae touched a deep part of our hearts. You have truly assembled a first class company of artists to represent our nation from this horrific tragedy of September 11th.

The Los Angeles Fire Department fully supports the endeavors of the Release of Souls Exhibit and Concert and would like to personally thank you for your personal commitment and willingness in supporting the people throughout our nation.

Sincerely,

WILLIAM R. BAMATTRE

Fire Chief

ADAM B. SCHIFF 29TH DISTRICT, CALIFORNIA

JUDICIARY COMMITTEE

SUBCOMMITTEE ON CRIME, TERRORISM AND HOMELAND SECURITY

SUBCOMMITTEE ON THE CONSTITUTION

INTERNATIONAL RELATIONS COMMITTEE

SUBCOMMETTEE ON THE MIDDLE EAST AND CENTRAL ASIA

SUIICOMMITTEE ON INTERNATIONAL TERRORISM. NONPROLIFERATION AND HUMAN RIGHTS

SENIOR WHIP



Congress of the United States House of Representatives

Washington, DC 20515-0529

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DISTRICT OFFICE:

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E-MAIL VIS WEB ADDRESS AT www.house.gov/schiff

July 26, 2004

Kathleen Tonnesen, President Release of Souls Concert Tour P.O. Box 911 New York, NY 10108-0911

Dear Ms. Tonnesen:

I would like to thank you for the opportunity to participate in the Release of Souls Concert. It is truly an honor to be involved with such an outstanding and memorable event.

The tragic events of September 11, 2001 will live in our hearts and minds forever - and it is appropriate that we honor the brave women and men who risked their lives to save others on that infamous day.

This concert will help ensure that the sculpture exhibit will be able to travel across the United States during the next two years, and eventually across the world. This interactive sculpture lists the names of all the firefighters, police officers and other emergency response service providers who died as a result of the terrorist attacks on September 11th.

It is with great pleasure that I congratulate the participants in the Release of Souls Concert, which will debut in the 29th Congressional District, in Pasadena, California on September 3, 2004.

Sincerely

ADAM B. SCHIFF

Member of Congress

ABS/tls